



**Kingman County Economic Development Council
Minutes**

**Neville Office Building
Conference Room
240 North Main Street
Kingman, KS 67068**

**November 28, 2018
5:30 PM**

- Call to Order** **Present:** Shanna Henry, Bob Massey, Carol Voran, Curtis Albin
- Staff:** Jim Rowland and Susan Young
- Meeting called to order by President Henry at 5:30 PM.**
- Intro of Guests:** Dick Neville, Kingman resident
- Approve Agenda:** **RECOMMENDED ACTION:** *Approve agenda.* Massey made the motion to approve the November 28, 2018, agenda. Second by Albin. The motion passed 4-0.
- Consideration of Minutes:** **RECOMMENDED ACTION** *Approval of minutes*
Massey made the motion to approve the October 24, 2018, Board Meeting minutes. Second by Voran. Passed 3-0. Albin abstained.
- Financial Report:** **RECOMMENDED ACTION:** *Approval of financial statements for October 2018*
Massey made a motion to accept the October 2018, financial statement. Second by Albin. Passed 4-0.
- Unfinished Business:** None
- New Business:**
- A. Façade Improvement Application:** Albin made the motion to approve the Façade Improvement application submitted by Scott Mueller, Ninnescah LLC, for the Haifley Building. Second by Massey. Passed 4-0.
- B. Executive Director's Report:** Jim Rowland gave an update on various economic development projects in progress.
- Working with local businesses on expansion.
 - KCEDC was approached by a business that needed office space as soon as possible for expansion. Since our work can be conducted virtually, KCEDC consented to vacate Neville Office Building by December 15, 2018. We will work online and with mobile phone tools. Meetings with business owners will be conducted on site or at a mutually agreeable location.
- Board Member Comments:** **Voran**—REAP presented an Economic Development Toolkit to help elected officials understand what Eco Devo is.
- No further comments**
- Adjourn** Voran made the motion to adjourn; second by Albin. Passed unanimously. Meeting adjourned at 6:20 PM.